



Position Title	Life Promotion Officer
Location	Yarrabah
Employment status	Part time up to 32 hours per week
Position reports to	Family Healing and Wellbeing Services Manager
Positions responsible for	
Date of Approval	May 2021

About Gurriny Yealamucka (Gurriny)

Gurriny Yealamucka Health Service (Gurriny) is an incorporated Aboriginal community-controlled health organisation. The core business of Gurriny is to provide a culturally sensitive multi-purpose primary health care service and to implement the Yarrabah Health Strategic Plan through the Yarrabah Health Framework Agreement in partnership with Queensland Health, Yarrabah Aboriginal Shire Council & Commonwealth Department of Health & Ageing.

Further information about Gurriny can be obtained from the website at <https://www.gyhsac.org.au/>

Our Vision

As the Community Controlled Health Services will lead the advancement of equitable health outcomes for the people of Yarrabah.

Our Mission

Gurriny Yealamucka Health Services will “Close the Gap” through progressing quality health care services that are underpinned by gold standard governance business practices.

Our Values

- **Quality of Service** – valuing the responsibility of providing a quality holistic health service and will maintain a high standard of care across all levels of the organisation.
- **Leadership & Innovation** – strong Leadership ensuring the delivery of innovative holistic health solutions.
- **Commitment** – strives to provide commitment to all levels of the organisation’s business and in its capacity to support the Yarrabah Community.
- **Accountability** – enacting the principles of governance, self-determination and sovereignty guided by the Yarrabah community & stakeholders.
- **Teamwork & Partnerships** – as an essential component of successful service delivery and advocates for equitable productive partnerships.

About the program area

The Family Healing Service is a primary health care mental health service for mild to moderate mental health presentations from the Yarrabah community. The program is funded under the North Queensland Primary Health Network Stepped Care program. The program's activities and operations are prescribed by the North Queensland Primary Health Network Stepped Care Program Operational Guidelines.

Referrals come from other internal Gurriny services through Communicare, external services and self-referrals from community.

The program supports and counsels clients with low to moderate clinical acuity. Acute mental health presentations, are supported by a visiting CHHS adult acute Mental Health service to Yarrabah, consisting of a Mental Health Nurse and two local Aboriginal Mental Health Workers and CHHS Child and Youth Mental Health Service. Children and youth with acute mental health presentations are referred to the CHHS Child and Youth Mental Health Service who visit and liaise with the Family Healing Service in Yarrabah on a fortnightly basis.

About the Position

The Life Promotion Officer provides intervention and prevention to those at risk of self-harm including responding to individuals in crisis and concerned family members where there are suicide idealisations and follow up with support. The position will engage the community in a range of health promotion activities that aims to increase awareness around suicide and self-harm.

This position reports to the Family Healing and Wellbeing Services Manager for supervision, workload management and for Performance Planning and Review (PPR).

Key responsibilities include

- Support the planning, development, implementation and evaluation of suicide prevention, intervention and postvention activities at a community level
- Work in partnership with relevant government and non-government service providers, local community groups and Gurriny program areas to facilitate the development and coordination of activities to address suicide prevention
- Liaise and work with relevant government and non-government service providers, local community groups and Gurriny program areas to identify local needs and priorities
- Assist with the organisation of training events and activities
- Identify and work with people at risk
- Identify and encourage community Elders to participate in the project
- Intervention in crisis situations
- Attend daily intake meetings

Team Work

- Knowledge and understanding of Aboriginal and Torres Strait Islander societies and cultures from an historical and contemporary perspective, including the ability to communicate effectively and credibly to ensure their views are incorporated into health planning particularly in the Yarrabah Community
- Demonstrated understanding and commitment to the principles of the Aboriginal community-controlled health sector in Yarrabah and the concept of comprehensive primary health care in an Aboriginal setting

- Personally, demonstrates through consistent behaviors. understanding of, respect for and compliance with the principles of Aboriginal community control
- Ensure compliance with occupational health & safety, equal employment opportunity and associated Gurriny policies
- Contribute and collaborate in a professional, positive and transparent manner in the planning and development of Gurriny
- Add value and knowledge to the successful integration of clinical and social support teams across Gurriny to ensure a holistic model of care
- Participate in approved development initiatives to maintain and extend knowledge and skill base required for effective performance
- Mentor and manage staff by providing coaching, regular feedback, and establishing goals through individual development plans
- Communicates effectively and openly in the workplace
- Complete tasks in a timely manner and meeting all deadlines

Quality Assurance

- Participate in all quality assurance processes including external and internal surveillance audits, document reviews and meetings etc
- Participate in ongoing and systematic quality improvement efforts and identify opportunities for improvements, and facilitate outcomes to bring about change
- Participate in AGPAL, ISO, LogicQC Training and education courses
- Ensures tasks identified in the Quality Management System (LogicQC) are completed within the required deadlines

External Relationships, Representation and Management

- Maintains relationships with other health service providers and may be asked to assist with negotiations for partnerships to improve primary health care delivery and address the determinants of health
- Represents Gurriny at meetings, conferences and workshops where required in consultation with the Senior Management Team
- Enhances the public image of Gurriny in the community

Professional conduct

- Undertake activities to develop and maintain own professional knowledge and skill and maintain awareness of current HR & WHS best practice clinical and risk management
- Practice in accordance with guidelines as outlined by legislation and Gurriny Policies and Procedures
- Practice in own capabilities and qualifications
- Maintain accurate and legally acceptable records, ensuring the security of documentation at all times
- Respect and maintain confidentiality
- Respect cultural diversity and traditional Aboriginal practices
- Support good governance decision-making through the provision of timely and accurate information
- Build a positive image of Gurriny Health Service by representing and promoting Gurriny and its initiatives externally, ensuring consistent messages are delivered in line with agreed strategies

To ensure job flexibility the successful appointee may be required to:

- perform any other duties as nominated by the Gurriny consistent with the relevant classification descriptors detailed in the Enterprise Agreement. Staff undertaking any new duties will receive training
- participate in job rotation or multiskilling in consultation with their supervisor
- work across multiple sites will be required

Required Training, Licences, Registration and Additional Factors

- Current Driver's License
- First Aid Certificate or ability to obtain one
- Applicants must be in possession of or have the ability to obtain a valid Positive Notice Blue Card issued by the Commission for Children Young People and Child Guardian
- Applicants must have a current Police check or be prepared to undertake one prior to commencement of employment
- Some work out of hours may be required from time to time
- You may be required to work in and /or support other organisational business/service functions as required
- Gurriny has a 6-month probation period for new employees

Location

Noble Drive and Worksop Street

Selection Criteria

1. Demonstrated ability to communicate effectively and empathetically with individuals, families and the community both one on one and within a group setting ideally within Yarrabah and surrounding areas
2. Demonstrated knowledge around Aboriginal and Torres Strait Island Cultures and health issues that affect these cultures particularly social and mental health
3. Demonstrated ability to establish networks and develop partnerships to increase awareness through education and promotion activities related to suicide prevention/life promotion
4. Demonstrated ability to review, plan and implement a culturally appropriate community intervention suicide prevention crisis plan/pathway
5. Demonstrated ability to work independently and when necessary within a multidisciplinary team of highly motivated professionals
6. Demonstrated ability to confidently manage a crisis situation where an individual may be attempting self-harm

Other duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.